

PLEASE POST



OCTOBER 10, 2019

EXISTING NON-INSTRUCTIONAL VACANCIES

HUMAN RESOURCES

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

(The Nation's Largest Fully Accredited School System)

APPLICANTS ARE USUALLY HIRED AT THE MINIMUM PAY GRADE

Veterans Preference Available: <https://www.browardschools.com/Page/32164>

Broward County Public Schools Is An Equal Opportunity/Equal Access Employer

DEADLINE

DATE*

10/18/19

DEADLINE

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10/18/19

PLEASE POST

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender identity, gender expression, national origin, marital status, race, religion or sexual orientation. Individuals who wish to file a discrimination and/or harassment complaint may call the Director, EEO/ADA Compliance at 754-321-2150 or Teletype Machine (TTY) 754-321-2158. Individuals with disabilities requesting accommodations under the Americans with Disabilities Act (ADA) may call Equal Educational Opportunities (EEO) at 754-321-2150 or Teletype Machine (TTY) 754-321-2158.

POSITION

WORK LOCATION

QUALIFICATIONS

**EFF. DATE *
OF VACANCY**

**HARD COPY RESUME ONLY
EMAILS WILL NOT BE CONSIDERED**

Child Care Monitor I
(\$10.00 Per Hour)
(186 Day Calendar)
(2-6 Hours Per Day)
Position#: 80172091
Tracking#: NIS-44720
Location Number: 62631000

Forest Hills Elementary

EDUCATION: A standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program is required.
EXPERIENCE: Any volunteer work, experience and/or training working with school age children in a group supervision setting is required.
ADDITIONAL REQUIREMENTS: Within the 1st year must complete the BASCC Comprehensive Child Care Component I and II. In addition, at least 10 hours of approved BASCC Child Care training is required every year of employment. Computer skills required as needed for the position. Must be 18 years of age or older.

OR

Within the 1st year must complete the Florida Department of Children and Families (My Florida) three modules: Special Needs Appropriate Practices (SNP-10 hours), Understanding Developmentally Appropriate Practices (UDAP-5 hours) and School-Age Appropriate Practices (SAP – 5 hours) (a Preschool (PSP) certification is not acceptable). In addition, at least 10 hours of approved BASCC Child Care training is required every year of employment. Computer skills are required as needed for the position. Must be 18 years of age or older.

Include tracking# with your cover letter/resume.
Current employees must provide personnel #.
Send Application, Resume & HS Diploma/GED to:
Barbara Rothman
3100 Nw 85 Avenue
Coral Springs 33065

Child Care Monitor I
(\$10.00 Per Hour)
(186 Day Calendar)
(2-6 Hours Per Day)
Position#: 80112197
Tracking#: NIS-40677
Location Number: 60111000

Hollywood Hills Elementary

EDUCATION: A standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program is required.
EXPERIENCE: Any volunteer work, experience and/or training working with school age children in a group supervision setting is required.
ADDITIONAL REQUIREMENTS: Within the 1st year must complete the BASCC Comprehensive Child Care Component I and II. In addition, at least 10 hours of approved BASCC Child Care training is required every year of employment. Computer skills required as needed for the position. Must be 18 years of age or older.

OR

Within the 1st year must complete the Florida Department of Children and Families (My Florida) three modules: Special Needs Appropriate Practices (SNP-10 hours), Understanding Developmentally Appropriate Practices (UDAP-5 hours) and School-Age Appropriate Practices (SAP – 5 hours) (a Preschool (PSP) certification is not acceptable). In addition, at least 10 hours of approved BASCC Child Care training is required every year of employment. Computer skills are required as needed for the position. Must be 18 years of age or older.

7/25/2019
(Prev. Adv.)

Include tracking# with your cover letter/resume.
Current employees must provide personnel #.
Send Application, Resume & HS Diploma/GED to:
John Fossas
3501 Taft Street
Hollywood, FL 33021

***PRIOR TO APPLYING FOR ANY CLERICAL VACANCY THAT REQUIRES THE COMPUTER KEYBOARD SKILLS TEST, THE APPLICANT MUST BE QUALIFIED FOR THE POSITION THROUGH THE DISTRICT'S SPECIFIC COMPUTER KEYBOARD SKILLS TEST BEFORE VACANCY DEADLINE.**

NOTE: Interviews for clerical positions may be conducted via panel interview. Interviews will be determined by the hiring supervisor upon receipt of applicants resume.

To register for the computer keyboard test, visit our website: <https://www.browardschools.com/Page/32516>. Job descriptions may be viewed at: <https://www.browardschools.com/Page/36072>

Applicants with academic training, high school diploma, or college degrees granted outside of the United States must submit a credential evaluation report including a statement of high school diploma/college degree equivalency.

For a list of acceptable foreign education credential services access www.naces.org.

Selected Candidates must provide official college transcripts if required for the position.

<u>POSITIONS</u>	<u>WORK LOCATION</u>	<u>QUALIFICATIONS</u>	<u>EFF. DATE * OF VACANCY</u>	<u>HARD COPY RESUME ONLY EMAILS WILL NOT BE CONSIDERED</u>
Child Care Monitor I (\$10.00 Per Hour) (186 Day Calendar) (2-6 Hours Per Day) Position#: 80112197 Tracking#: NIS-43996 Location Number: 60111000	Hollywood Hills Elementary	<u>EDUCATION:</u> A standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program is required. <u>EXPERIENCE:</u> Any volunteer work, experience and/or training working with school age children in a group supervision setting is required. <u>ADDITIONAL REQUIREMENTS:</u> Within the 1st year must complete the BASCC Comprehensive Child Care Component I and II. In addition, at least 10 hours of approved BASCC Child Care training is required every year of employment. Computer skills required as needed for the position. Must be 18 years of age or older. OR Within the 1st year must complete the Florida Department of Children and Families (My Florida) three modules: Special Needs Appropriate Practices (SNP-10 hours), Understanding Developmentally Appropriate Practices (UDAP-5 hours) and School-Age Appropriate Practices (SAP – 5 hours) (a Preschool (PSP) certification is not acceptable). In addition, at least 10 hours of approved BASCC Child Care training is required every year of employment. Computer skills are required as needed for the position. Must be 18 years of age or older.	(Prev. Adv.)	Include tracking# with your cover letter/resume. Current employees must provide personnel #. Send Application, Resume & HS Diploma/GED to: John Fossas 3501 Taft Street Hollywood, FL 33021
Child Care Monitor I (\$10.00 Per Hour) (186 Day Calendar) (4.5 Hours Per Day) Position#: 80112277 Tracking#: NIS-44143 Location Number: 60561000	Norcrest Elementary	<u>EDUCATION:</u> A standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program is required. <u>EXPERIENCE:</u> Any volunteer work, experience and/or training working with school age children in a group supervision setting is required. <u>ADDITIONAL REQUIREMENTS:</u> Within the 1st year must complete the BASCC Comprehensive Child Care Component I and II. In addition, at least 10 hours of approved BASCC Child Care training is required every year of employment. Computer skills required as needed for the position. Must be 18 years of age or older. OR Within the 1st year must complete the Florida Department of Children and Families (My Florida) three modules: Special Needs Appropriate Practices (SNP-10 hours), Understanding Developmentally Appropriate Practices (UDAP-5 hours) and School-Age Appropriate Practices (SAP – 5 hours) (a Preschool (PSP) certification is not acceptable). In addition, at least 10 hours of approved BASCC Child Care training is required every year of employment. Computer skills are required as needed for the position. Must be 18 years of age or older.	(Prev. Adv.)	Include tracking# with your cover letter/resume. Current employees must provide personnel #. Send Application, Resume & HS Diploma/GED to: Marc Charpentier 3951 Ne 16 Avenue Pompano Beach 33064
Child Care Monitor II (\$12.00 Per Hour) (186 Day Calendar) (4 Hours Per Day) Position#: 80112833 Tracking#: NIS-44713 Location Number: 63461000	Eagle Point Elementary	<u>EDUCATION:</u> A standard high school diploma or an approved General Educational Development (GED) Testing Program. <u>EXPERIENCE:</u> A minimum of one (1) year of documented experience and/or training working in a school-based after care program. <u>ADDITIONAL REQUIREMENTS:</u> Must have completed the BASCC Comprehensive Child Care Components I and II (a certified teacher does not need to attend Component Training). In addition, at least ten (10) hours of approved BASCC Child Care training is required every year of employment. CPR/First Aid certification required for position and maintained. Computer skills required as needed for the position. Must be 18 years of age or older. Bilingual skills are preferred. OR Must have completed the Florida Department of Children and Families (My Florida) tree modules: Special Needs Appropriate Practices (SNP-10 hours), Understanding Developmentally Appropriate Practices (UDAP-5 hours) and School-Age Appropriate Practices (SAP – 5 hours) (a Preschool (PSP) certification is not acceptable). In addition, at least ten (10) hours of approved BASCC Child Care training is required every year of employment. CPR/First Aid Certification is required for the position and must be maintained. Computer skills are required as needed for the position. Must be 18 years of age or older.		Include tracking# with your cover letter/resume. Current employees must provide personnel #. Send Application, Resume & HS Diploma/GED to: Christine De Zayas-fernandez 100 Indian Trace Weston, FL 33326

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NON-INSTRUCTIONAL VACANCIES (Cont.)

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Veterans Preference Available: <http://www.broward.k12.fl.us/nis/employment/veterans.html>

POSITIONS	WORK LOCATION	QUALIFICATIONS	EFF. DATE * OF VACANCY	HARD COPY RESUME ONLY EMAILS WILL NOT BE CONSIDERED
Part-Time School Age Child Care Supervisor (\$20.72 Per Hour) (186 Day Calendar) (4.5 Hours Per Day) Position#: 80112276 Tracking#: NIS-44074 Location Number: 60561000	Norcrest Elementary	<p><u>EDUCATION:</u> An earned Associate’s Degree or 60 semester hours of college credit from an accredited institution.</p> <p><u>EXPERIENCE:</u> Minimum of three (3) years of experience and/or training in working with school age children in a group supervision setting.</p> <p><u>ADDITIONAL REQUIREMENTS:</u> At least 12 hours in Child-Care related courses preferred. Current First Aid/CPR certification. Must successfully complete within the first year of employment the Before and After School Child Care Department’s Supervisor’s Training and within six (6) months BASCC Comprehensive Component I and II. Must take at least 10 hours of additional BASCC approved training yearly. Demonstrated skills in written and verbal communication. Proven ability to work effectively with adult staff and parents. Bilingual skills preferred. Computer skills required as needed for the position.</p> <p style="text-align: center;">OR</p> <p><u>EDUCATION:</u> A standard high school diploma or satisfactory completion of an approved General Education Development (GED) Testing Program.</p> <p><u>EXPERIENCE:</u> Minimum of five (5) years of experience and/or training in working with school age children in a group supervision setting.</p> <p><u>ADDITIONAL REQUIREMENTS:</u> At least 12 hours in Child-Care related courses preferred. Current First Aid/CPR certification and National or State Child Development Associate Credential (CDA) required; specialty in School Age Child Care (preferred). Must successfully complete within the first year of employment the Before and After School Child Care Department’s Supervisor’s Training and within six (6) months BASCC Comprehensive Component I and II. Must take at least 10 hours of additional BASCC approved training yearly. Demonstrated skills in written and verbal communication. Proven ability to work effectively with adult staff and parents. Bilingual skills preferred. Computer skills required as needed for the position.</p>	(Prev. Adv.)	Include tracking# with your cover letter/resume. Current employees must provide personnel #. Send Resume & Copy of Official Transcripts to: Marc Charpentier 3951 Ne 16 Avenue Pompano Beach 33064

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